**VYTTILA MOBILITY HUB   
SOCIETY**

**COLLECTION OF BUS TERMINAL MAINTENANCE AND SECURITY CHARGES FOR VYTTILA MOBILITY HUB FROM THE USERS OF VARIOUS FACILITIES LIKE VEHICLE PARKING, BUS ENTRY AND TOILET**

**TENDER DOCUMENT**

**Tender No: VMHS/A1/222 /2014**

Vyttila Mobility Hub Society

“Sreevalsam”, 2nd floor,

RSAC Road, Oppo. Mobility Hub

Kaniyampuzha Road

Vyttila – 682019.

Phone: 0484 2306611

www.vyttilamobilityhub.com

email: vyttilamobilityhubsociety@gmail.com

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Tender Doc. NO : VMHS/A1/222 /2014

This tender document is

issued to:

Tenderer's name : ……………………………………………................

Tenderer's address : ……………………………………………………….

……………………………………………………….

……………………………………………………….

Telephone no : ……………………………………………………….

Fax no : ……………………………………………………….

Fee for this tender document is Rs. 2000/- + tax 5% (Rupees Two Thousand + tax 5%).

Sale of this tender document is against Cash.

Official receipt no. …………………………………….dated ……………………………

Issued by : Managing Director

Vyttila Mobility Hub Society

“Sreevalsam”, 2nd floor,

RSAC Road, Oppo. Mobility Hub

Kaniyampuzha Road

Vyttila – 682019

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**TENDER FOR COLLECTION OF BUS TERMINAL MAINTENANCE AND SECURITY CHARGES FOR THE BUS TERMINAL AT VYTTILA MOBILITY HUB** **FROM THE USERS OF VARIOUS FACILITIES LIKE VEHICLE PARKING, BUS ENTRY AND TOILET**

**Tender Doc. NO: VMHS/A1/222 /2014**

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**BID SYNOPSIS**

|  |  |  |
| --- | --- | --- |
| 1 | Tender no. | VMHS/A1/222/2014 |
| 2 | Name and address of employer | Managing Director, Vyttila Mobility Hub Society, Vyttila |
| 3 | Name of the work | Tender For “Collection of Bus Terminal Maintenance and Security Charges For Bus Terminal at Vyttila Mobility Hub” |
| 4 | Place of service | Bus Terminal at Vyttila in Ernakulam District, Kerala |
| 5 | Scope of service | Tender For “ Collection of Bus Terminal Maintenance and Security Charges For Bus Terminal at Vyttila Mobility Hub |
| 6 | Period of service | 2 years |
| 7 | Cost of Tender document | Rs.2000/- + 5% tax |
| 8 | Date of issue of tender  documents | From 28.06.2014 to 08.07.2014 during working hours between 10.00am to 4.00pm. |
| 9 | Pre bid meeting | N.A |
| 10 | Tender document issuing  authority | Managing Director, Vyttila Mobility Hub Society (VMHS), Vyttila, Kochi |
| 11 | Last date of receipt of tender | 11.07.2014 on or before 3.00 PM. And opening will be on the same day at 3.30PM |
| 12 | Place of submission of tender | At the Office of Vyttila Mobility Hub Society  “Sreevalsam”, 2nd floor, RSAC Road, Oppo. Mobility Hub,Kaniyampuzha RoadVyttila – 682019 by Indian Speed post or registered post. |
| 13 | Tender receiving authority | Managing Director, Vyttila Mobility Hub Society, Vyttila, Kochi |
| 14 | Earnest money deposit | Rs. 25,000/- in the form of Crossed Demand Draft from a Nationalised/Scheduled Bank in favour of the "Managing Director, Vyttila Mobility Hub Society" payable at Ernakulam |
| 15 | Validity period of tender | 120 days from the date of opening of the bid |
| 16 | Security Deposit | Three months fee inclusive of EMD in the form of  Crossed Demand Draft from a Nationalised/ Scheduled Bank in favour of the "Managing Director, Vyttila Mobility Hub Society" payable at Ernakulam |
| 18 | Mobilisation period | One week from the date of letter of award of work |

**NOTICE INVITING TENDER**

1. Introduction

Bus Terminal at Vyttila located in 8 Acres of land at Vyttila, Kochi is part of the proposed Vyttila Mobility Hub. VMHS intends to collect the Bus Terminal Maintenance and Security Charges on contract basis for the following purposes with the rates prescribed in the tender.

|  |  |  |
| --- | --- | --- |
| Sl.No: | Purpose | Fee (Rs)/Vehicie/day |
| 1. | Entry of buses to the terminal (for both Kerala State RTC & Private buses) | 20/- |
| 2. | Day/night parking buses in the terminal (for both Kerala  State RTC & Private buses) | 50/- |
| 3. | Entry of buses to the terminal (for buses other than  Kerala State RTC & other Private Volvo buses operating  to other states) | 50/- |
| 4. | Day/night parking buses in the terminal (for buses  other than Kerala State RTC & other Private Volvo  buses operating to other states) | 100/- |
| 5. | Parking of Cars/jeeps in the designated parking area |  |
|  | 1. Up to Four hours | 10/- |
|  | 1. Up to Twelve hours | 20/- |
|  | 1. Up to Twenty Four hurs | 30/- |
| 6. | Parking of Two wheelers in the designated parking area |  |
|  | 1. Up to four hours | 5/- |
|  | 1. Up to Twelve hours | 10/- |
|  | 1. Up to Twenty four hours | 20/- |
| 7. | Charges for usage of toilets (Gents and ladies) | 2/- |

1. Scope of Work
2. It consists of collection of "Maintenance and Security Charges" of the bus terminal for Vyttila Mobility Hub at the rate specified in this document.
3. It includes necessary arrangements for collecting the same with sufficient number of   
   collection staffs.
4. To make timely payments to VMHS.
5. Adhere to all statutory norms and also the conditions in this document.
6. Notice Inviting Tender:

On behalf of Vyttila Mobility Hub Society (VMHS/Owner) its Managing Director invited tenders from qualified agencies for the collection of " Maintenance and Security Charges " of Bus Terminal for Vyttila Mobility Hub for various purposes at the rates prescribed in this tender.

**Pre-Qualification Criteria**

1. The tenderer should have experience in collecting toll/user fee for a minimum period of 1 year worth Rs.3,00,000 per month for a single work within the last 5 years. The certificate from the competent authority in original regarding minimum 1 year experience of toll collection/user fee collection shall also be submitted along with the tender.
2. The average annual turnover of the tenderer during the last three financial years should not be less than Rs. 20 lakhs. A copy of the Balance Sheet, P&L account and Income Tax Returns for the last three years shall be submitted.
3. The tenderer should have a valid PAN card. A copy of the same shall be submitted.
4. **Other conditions:**
5. The tenderer's firm should have valid PAN and Service tax registration with appropriate license to run the service.
6. The tenderer's firm should have PF, ESI and other applicable statutory registration.
7. The tenderer whose services/contract were prematurely terminated or blacklisted by Govt.organisation/PSU will not be considered.
8. Joint bidding/Consortium based offers will not be accepted.
9. The tenderer should not have any cases registered against him/her. An affidavit shall be submitted by the tenderer in this regard.

VMHS reserves the right to short list the applicants who meets the pre-qualification criteria for   
running the above facilities depending on their resources, experience and past records of successful operation.

The tender shall be submitted along with Earnest Money Deposit of Rs.25,000/- in the form of   
crossed demand draft from a Nationalised/Scheduled bank in favour of Managing Director, Vyttila Mobility Hub Society payable at Ernakulam. Tenders without the EMD will be summarily rejected.

The bid evaluation committee, if necessary, will visit tlte area and on the basis of their report,   
Managing Director, Vyttila Mobility Hub Society, reserves the right to reject the offer without further consideration.

Tenders will be issued to agencies that have the specified qualification criteria. Tender forms will be available from the office of Vyttila Mobility Hub Society, “Sreevalsam”, 2nd floor,RSAC Road, Oppo. Mobility Hub, Kaniyampuzha Road, Vyttila – 682019 on payment of Rs.2000/- + 5% tax, by cash from all working days between 10.00 am to 4.00pm from 28.06.2014. to 08.07.2014. The completed tenders shall be submitted to the office of Vyttila Mobility Hub Society,“Sreevalsam”, 2nd floor,RSAC Road, Oppo. Mobility Hub, Kaniyampuzha Road, Vyttila – 682019 on or before 3:00 pm on 11.07.2014. **The filled tender documents should be submitted to VMHS by Indian Speed Post or registered post at the address shown below. Tender will not be accepted directly or through courier service. The tenders will be opened at the same day at 3:30pm in the presence of available tenderers.**

VMHS reserves the right to reject any or all applications without assigning any reason.

**Managing Director, VMHS**

**General Instructions to Tenderers:**

1. **Address to which the tender is to be submitted.**

Vyttila Mobility Hub Society

“Sreevalsam”, 2nd floor,

RSAC Road, Oppo. Mobility Hub

Kaniyampuzha Road

Vyttila – 682019.

Phone: 0484 2306611

1. **last date and time of receipt of tenders,**

**On** **or before 3.00 pm on 11.07.2014 by India Government Speed Post/ Registered**

**Post**.

**3.0 Submission of Tender:**

3.1 Tenderer shall submit their offer sealed envelopes to be superscribed" Offer for the Collection of " Bus Terminal Maintenance and Security Charges for Vyttila Mobility Hub" and address to Vyttila Mobility Hub Society, “Sreevalsam”, 2nd floor, RSAC Road, Oppo. Mobility Hub, Kaniyampuzha Road, Vyttila 682019 by Indian Speed Post/ registered post at the address shown below. Tender will not be accepted directly or through courier service. The VMHS will not be responsible for any delay in receiving the tender document.

3.2 Tenders, as submitted, shall consist of the following:

* 1. Complete set of tender documents as sold together with Addenda/Corrigenda duly filled in, signed and sealed by the tenderer. The original tender document shall be submitted with seal and sign in all pages.
  2. Earnest Money Deposit in the manner specified.
  3. Power of Attorney in original or a true copy thereof duly attested by a Gazetted Officer in case an authorized representative has signed the tender.
  4. Price bid duly filled in.

3.3 Tenders shall be submitted in original and without making any additions, alterations and as per details given in other clauses given hereunder.

3.4 No alteration or mutilation other than filling in particulars wherever called for, shall be made in the documents. Any changes deviations made by tenderer on the bid document shall not be taken into consideration.

3.5 The tenderer shall go through all documents and each page of the bid document shall be sealed, signed, dated and returned with the bid by the tenderer as a token of having examined and accepted the same.

3.6 All signatures in tender document shall be dated as well as all the pages of all sections of tender documents shall be initialed at the lower-left hand corner- signed wherever required by the tenderer or by a person holding Power of Attorney authorizing him to sign on behalf of the tenderer before submission of tender.

3.7 All corrections, scoring and alterations shall be attested by full signature of the tenderer.

3.8 The tender shall contain the name, residence and place of business of person or persons making the tender and shall be signed by the tenderer with his usual signature. Partnership firms shall furnish the full names of all partners in the tender. It should be signed in the partnership's name by all the partners or by duly authorized representatives followed by the name and designation of the person signing. Tender by a Corporation shall be signed by an authorized representative, and a Power of Attorney in that behalf shall accompany the tender. In the case of Company, a self attested copy of the Certificate of Incorporation and article of association shall be furnished. And in the case of firms a self attested copy of the constitution of the firm with names of all partners shall be furnished.

3.9 Any tender, which is not accompanied by Earnest Money Deposit, shall be summarily rejected.

3.10 VMHS shall have no responsibility for any delay or non receipt of tender documents sent by post. Telex/Telegraphic/Tele-fax offers will not be accepted.

3.11 The tender documents are not transferable.

3.12 VMHS reserves to itself the authority to reject any or all the tenders received without assigning any reason whatsoever.

3.13 The tenderer is expected to visit the place and see the facilities and gain full knowledge about the entire area and facilities offered and requirements before bidding.

3.14 VMHS will not be responsible for any damage or loss suffered by the Tenderer on account of lack of people enjoying the facility or any other reason whatsoever and VMHS will not compensate the tenderer in any manner.

3.15 The Tenderer shall be solely responsible for providing the service and collecting payment from the users at rate approved by VMHS.

3.16 VMHS will not be responsible for assurance of business. The tenderer shall be responsible for attracting the passengers to his premises/facilities.

3.17 The tenderer shall fix a Board of reasonable size, prominantly informing users regarding the rates for usage at the entrance of Pay&Park, Toilets and at Toll booth counter.

**4.0 Earnest Money Deposit:**

4.1 Earnest Money of Rs.25,000/- accompanying the tender will be accepted only in the form of crossed Demand draft drawn from a Scheduled/Nationalised Bank in favour of Managing Director, Vyttila Mobility Hub Society payable at Ernakulam.

4.2 Cash or encashable Cheque or Insurance Guarantee or Fixed deposit receipt in lieu of the aforementioned form of Earnest Money will not be accepted.

4.3 No interest will be paid for the period during which the Earnest Money lies in deposit with the Owner.

4.4 Earnest Money will be adjusted against the Security Deposit to be remitted by the selected applicant.

4.5 If the applicant fails to commence the collection of (user fee charges) within 1 week from receipt of Letter of award of work from Managing Director, VMHS the EMD will be forfeited and another tenderer will be invited for collection of fees.

4.6 EMD of the unsuccessful tenderers will be returned after finalization of the contract with the successful tenderer. The decision of Managing Director, VMHS will be informed only to the successful applicant and the EMD of others will be returned after finalization of the contract.

**5.0 Security deposit:**

The selected tenderer shall remit three months fee including EMD as security deposit. Security Deposit can be in the form of Crossed Demand Draft drawn from a Nationalised/Scheduled bank in favour of the Managing Director, Vyttila Mobility Hub Society payable at Kochi. The security deposit will be paid back, without interest, at the end of the contract period. The Security deposit will be forfeited if the tenderer fails to submit the remittance receipt on the next working day and the contract will be terminated immediately. Further communication in regard will not be made.

**6.0 Solvency**

Valid original solvency certificate issued for the tenderer for an amount of Rs.25 lakhs obtained from Revenue authorities/F.D for Rs.25 Lakhs from any scheduled bank duly pledged in favour of VMHS/Bank guarantee of equal sum for a period of 2 years shall be submitted along with the tender.

**7.0 Agreement:**

An agreement shall be signed within 7 days from the date of acceptance of the offer from Managing Director, Vyttila Mobility Hub Society as per the format furnished by the VMHS. The cost of the stamp paper shall be borne by the tenderer.

The tender should be accompanied by a preliminary agreement duly filled &signed by the tender in stamp worth Rs.I00/-.lf the selected tender fails to execute. The agreement as directed, the EMD furnished by him will be forfeited & the work will be rearranged at this risk & cost and the loss sustained to the VMHS will be recovered from him.

The selected tenderer on award all liable to execute an agreement under Kerala Stamp Act. The selected tenderer will have to bear the expenses of stamp duties and fee for register the agreement. No reduction in user fee amount is allowed in the loss occurred due to Bandh/Harthal or loss of any other nature.

If required by VMHS the tender should be prepared to extend the validity of the agreement for toll collection, at the rate quoted by him till the new tenderer taken over the charge of site for user fee collection, after the expiry of contract period without reduction of rate/compensation for this extension.

**8.0 Bid Evaluation :**

The Tenderers past/ present performance of similar works and adherence to statutory rules will be evaluated by VMHS on the basis of visits/ reports /documents information gathered by VMHS. If VMHS finds that the past / present performance of the tenderer with respect to any of the above by the tenderer is not satisfactory, his bid is liable for rejection. The decision of the Managing Director, VMHS in this regard will be final and conclusive .

**9. 0 One tender per tenderer :**

This tender shall not be transferred to another tenderer. One tenderer shall submit only one tender.

**10.0 Selection Process**

The tenderer who offers the highest amount and satisfies qualifying conditions stated in the Tender document will be awarded the tender. A Letter of Award of work will be given to the selected tenderer. The tenderer shall enter in to an agreement with the owner within 7 days of Letter of Award of work. If the tenderer fails to enter into an agreement within the said period the EMD of the tenderer will be forfeited and the work will be awarded to the tenderer who has quoted the next highest rate. The decision of MD, VMHS shall be final in this regard.

The tender may be cancelled or altered at the discretion of the owner at any time. Information regarding this will be communicated to the tenderers.

Agreement shall be executed in a non judicial stamp paper of value not less than Rs.100/-. Cost of stamp paper for executing the agreement shall be borne by the tenderer.

**11.0 Statutory Taxes**

Apart from the monthly rate quoted, the Contractor has to remit Income Tax – TCS and Service Tax at applicable rates from time to time.

**12.0 Tender Process**

Interested tenderer shall submit the relevant documents/certificate and price bid in the prescribed format.

**13.0 Fee**

The tenderer shall collect the Fee as fixed by the MD, VMHS and as prescribed in this tender. The tenderer shall not collect any fee/tax other than that is specified in this tender.

**14.0 Duration of Contract**

The duration of this contract would be for a period of 2 years from the date of agreement or date of finalization of fresh tenders whichever is later.

**15.0 Remittance of fee**

The tenderer shall remit the monthly quoted amount on a weekly pro-rata basis in the office of Vyttila Mobility Hub Society and will obtain official receipt from the VMHS.

The successful tender shall remit the quoted monthly amount by equal weekly installments as fixed by MD, VMHS at the time of execution of principles agreement. In case of default, the licensee (successful tender) shall Pay an interest @18% per annum on all amount not paid on the respective date herein fixed for the payment from the date of which such amount /amounts falls due for payment.

A fine of Rs.500/- will be imposed for every day of delayed payment after the tenth day of due date as penalty over and above the interest stipulated above.

The selected tender has to pay 'Tax Collected at Source' TCS) at prescribed rate in force from time to time as per 'Income Tax Act & 'Rules’ additionally along with weekly installments. The selected tender has also to pay Service Tax at prescribed rate in force from time to time as per Service Tax Rules additionally along with weekly installments.

**16.0 Termination of Contract**

The contract will be terminated automatically if the tenderer fails to remit the fee collected on the last day of every week. In such case, fresh tenders will be invited or until such time till the new tenderer is in place, the MD, VMHS may entrust the collection to any tenderer which is deemed to be fit. Decision of MD, VMHS will be final. The loss of revenue incurred to the owner in this regard will be forfeited from the security deposit of the Tenderer/tenderer, whose contract is terminated. VMHS shall not be responsible for the commission or ommission of tenderers staff and he shall compensate for any damage or loss caused to the person or property of VMHS or third party. The contractor shall replace any staff found to be misbehaving with the officers of VMHS or Users of facility, upon such direction given by MD,VMHS.

VMHS will have the right to terminate the contract when required under any circumstances. No claim in this regard will be entertained from the tenderer in this regard.

**17.0 Conduct of the Tenderer and its staff**

The tenderer shall not involve in any other activity other than the intended activity.

The operation of the terminal and its premises shall not be disturbed by the tenderer or its staff. The staff of the tenderer shall be polite to the commuters/users of the facility. Complaints received against the tenderer or its staff will be viewed seriously and actions will be taken by the owner.

The toilets shall not be used as bath rooms. The tenderer shall ensure the intended usage of toilets. If any person is found to be taking bath in the toilets, an amount of Rs. 3000/- will be levied on the tenderer and the same will be deducted from the security deposit of the tenderer.

If the staff is found to be involved in any of the above mentioned activity, the person shall be removed immediately by the tenderer. If action is not taken by the tenderer within 6 hours of such communication by the owner, the contract of the tenderer will be cancelled.

If any damage occurs due to any of the property of the owner by any action of the staff of the tenderer, charges for rectification/replacement will be deducted from the security deposit of the tenderer.

Decision of MD, VMHS will be final in this regard.

**18.0 Site visit and Data collection**

The tenderer shall visit the site and be aware of the actual site situation and 'other required details prior to the submission of the tender. The tenderer shall also asses the volume of traffic and number of vehicles, including that on holidays, prior to the submission of the tender. VMHS shall not be responsible for lower income and reduction from the quoted/accepted and compensation, if claimed, will not be paid under any circumstances. VMHS will not be responsible for accuracy of the data so obtained by the tenderer .

**19.0 Manpower for collection of fee**

The tenderer shall provide required number of staff for collection of the fee from the location specified. The tenderers shall be the responsible for Labour rules and Acts, payment of all other obligations like PF, ESI, Gratuity, Training & Supervision, Bonus, Uniform, Leaves, Reliever Cost, Any Special Allowances, Any other Statutory obligations, Administrative Charges, if Overheads & Profits.

**20.0 All inclusive price**

The monthly rate quoted by the tenderer shall be the net amount payable to the Owner. All applicable taxes shall be paid by the tenderer in addition to the fee agreed by the tenderer and the owner.

**21.0** Receipts issued for collection of bus terminal maintenance and security charges at the rates specified above should be got authenticated by getting official seal of the Vyttila Mobility Hub affixed in each receipt.

**SPECIAL CONDITIONS OF CONTRACT**

Accommodation, transportation and office facility for the tenderer and its staff will not be provided by VMHS. The tenderer shall identify its own premises for the proper functioning in consultation with the VMHS.

The tenderer shall provide sufficient number of uniforms, acceptable to VMHS, for all their staff. The staff shall wear the said uniform while on duty. If the staff is found to be without uniform, an amount of Rs.1000/- per occurrence will be deducted from the security amount deposited with VMHS.

The tenderer shall provide receipts, in printed form at their cost. The format of the same shall be informed in writing to VMHS and shall be got approved.

If the tenderer withdraws during the currency of the agreement, arrangement for collection of fee/retendering will be done at the cost of the tenderer. The amount incurred for collection through another tenderer and cost of retendering will be deducted from the security deposit.

VMHS will have the right to allocate the area designated for collection of fee for special functions. On such days, collection of fee may not be permitted. The tenderer will not be compensated for the revenue loss on those days.

The tenderer shall not collect fee for vehicles parked in any other area than the designated area allotted by VMHS. Designated area is the area of Bus terminal comprising of the drive way and bus bay (30m wide), parking bay(lOm wide) and the car parking area by the side of Kaniyambuzha road.

All cases arising out due to loss of property/vehicles etc shall be attended by the tenderer and

VMHS shall be relieved and indemnified from all such cases.

The tenderer shall coordinate with other tenderer staff employed in the same premises.

Cleanliness and Security is given at most priority. The tenderer shall keep the designated area clean and secured at the cost of the tenderer. Additional manpower required for such cleaning and security purposes shall be provided by the tenderer and the cost for the same shall be included in their premium quoted. Nothing extra will be paid by VMHS.

Security of the items in the toilets shall be done by the tenderer at their cost. Lost/damaged items shall be replaced by the tenderer at their cost. If the replacement is not done promptly within two working days, VMHS will make arrangements for replacing the same and the cost will be deducted from the security deposit.

The MD, VMHS may give permission for entry of certain vehicles like vehicles of VMHS, vehicles of consultants, Government vehicles, Auto rickshaws, vehicles of other agencies having their operations in the bus terminal etc. Fee shall not be collected from such exempted vehicles. KSRTC staff excluded from Toilet Fee. KSRTC Buses entering the terminal for 8PM - 8AM shall be exempted from the fee.

VMHS does not guarantee the number of vehicles entering the bus terminal/or its premises. Changes in number of vehicles may occur due to change in traffic pattern/arrangements. VMHS will not be responsible for revenue loss to the tenderer. Also sufficient number of days have b een provided for holidays and possible loss due to hartals, strikes etc. while estimating various fees/charges. Hence VMHS will not accept any plea for revenue loss to the tenderer on account of holidays and possible harthal/strike days etc.

**AFFIDAVIT**

**(To be given on a non-judicial stamp paper)**

I the undersigned do hereby certify that all the statements made in the attachments are true and

correct.

The undersigned hereby authorises and requests any Bank, person, Firm or Corporation to furnish pertinent information deemed necessary and requested by VMHS.

The undersigned understands and agrees that further qualifying information may be requested, and agrees to furnish any such information at the request of VMHS.

The undersigned also hereby certifies that neither our firms/companies have abandoned any work in India nor any contract awarded to us for such work has been rescinded in the past five years.

The undersigned also hereby authorises VMHS and their authorised representative to conduct any enquiries or investigation to verify the statements, documents and information submitted in connection with this application, and to seek clarification from our bankers and clients regarding any financial and technical capability. This will also serve as authorisation to VMHS representative to contact in person or otherwise, any individual or authorised representative of any institution referred to in the supporting information and obtain such information as may be required by him to verify statements and information provided in this application, or with regard to the resources, experience and competence of Applicant.

The undersigned understands that furnishing of false information could result in disqualification.

…………………………………………

(Signed by an Authorised Signatory of the tenderer)

…………………………………………

Title of Officer

………………………………………….

Name of tenderer

………………………………………....

Date

Encl : Requisite power of attorney

**PROFORMA OF PRELIMINARY AGREEMENT**

(To be executed on stamp paper of value Rs.100/- and submitted along with tender).

Preliminary agreement entered into on this………. day of July 2014 Between ………………………………………….Managing Director, Vyttila Mobility Hub Society (Hereinafter called VMHS on one part) and Shri …………………………………………………………………. (name and address of the Contractor) (Hereinafter called the Contractor) on the other part for the execution of the agreement as well as the execution of thework **“**Collection Of Bus Terminal Maintenance And Security Charges For The Bus Terminal At Vyttila Mobility Hub From The Users Of Various Facilities Like Vehicle Parking, Bus Entry And Toilet” and where as the notice inviting tenders it is stated as follows. Before commencing the work of within a week of the date when the acceptance of tender has been intimated to him, the tenderer shall deposit a sum of Rs. …………………… (3 months fee including EMD) which shall be treated as security for the proper fulfilment of the same and he shall execute an agreement for the work in the scheduled form of agreement. If he fails to do this or fail to maintain a specified rate of progress, the security deposit shall be forfeited to VMHS and fresh tenders shall be called for or the matter otherwise disposed. If as a result of such measures due to the default of the tender to pay the requisite deposit sign contracts to take possession of the work any loss to the VMHS results, the same will be recovered from him as arrears of revenue but should it be a saving to VMHS the original contractor shall have no claim whatever to the difference. Recoveries to this or any other account will be made from the sum that may be due to contractor on this or any other contracts or under the Revenue Recovery Act or otherwise as VMHS may decide.

Now therefore these present witnesses and it is mutually agreed as follows:

1. The terms and condition for the said contract having been stipulated in the said tender form to which the contractor has agreed, a copy of which is appended, and which forms part of this agreement, it is agreed that the terms and conditions stipulated there in shall bind the parties to this agreement, except to the extent to which they are abrogated or altered by express terms and conditions herein, agreed to and in which respect the express provisions herein shall super cede those of the said tender form.
2. The Contractor hereby agree and under take to perform and fulfill all the operation and obligations connected with the execution of the said contract work viz “Collection Of Bus Terminal Maintenance And Security Charges For The Bus Terminal At Vyttila Mobility Hub From The Users Of Various Facilities Like Vehicle Parking, Bus Entry And Toilet”.
3. If the Contractor does not come forward to execute the original agreement after the said work is awarded and letter of acceptance issued in his favour or commits breach of any of the conditions of the contract as stipulated in clause 7.0 of the General Instruction to Bidders as quoted above within the period stipulated, VMHS may rearrange the works otherwise or get it done otherwise at the risk and cost of the contractor and the loss so sustained by VMHS can be realising from the contractor under the Revenue Recovery Act as if arrears of land revenue as assessed, quantified and fixed by an adjudicating authority consisting of VMHS or any other officer or officers authorise by VMHS into consideration the prevailing rates and after giving due notice to the Contractor.
4. The contractor further agrees that any amount found due to VMHS under or by virtue of this agreement shall be recoverable from the Contractor from his EMD and his properties, movable and immovable as arrears of land revenue under the provision of the Revenue Recovery Act for the time being in force or in any other manner as VMHS may deem fit in this regard.

In witness where of …………………………………………………….. Managing Director of Vyttila Mobility House Society and Sri.………………………………………………………………………………

Contractor, have set their hands on the day and year first above written,

Signed by:

Sri. ………… …………………………. (Name of VMHS.)

In the presence of witness

1. ……………………………………………….
2. ………………………………………………

**PRICE BID**

I/We agree to pay following amount per month:

|  |  |  |
| --- | --- | --- |
| **Sl.No:** | **Particular** | **Amount (Rs)** |
| 1. | Entry of buses to the terminal (for both Kerala State RTC & Private buses) |  |
| 2. | Day/night parking buses in the terminal (for both Kerala  State RTC & Private buses) |  |
| 3. | Entry of buses to the terminal (for buses other than  Kerala State RTC & other Private Volvo buses operating  to other states) |  |
| 4. | Day/night parking buses in the terminal (for buses  other than Kerala State RTC & other Private Volvo  buses operating to other states) |  |
| 5. | Parking of Cars in the designated parking area |  |
| 6. | Parking of Two wheelers in the designated parking area |  |
| 7. | Charges for usage of toilets (Gents and ladies) |  |
| Total | |  |

(Rupees ……………………………….....………………………………………………………only)

**Signature :**

**Name :**

**Address**

**Mob.No:**

**Place:**

**Date:**

**VYTTILA MOBILITY HUB SOCIETY**

**TENDER FOR COLLECTION OF BUS TERMINAL MAINTENANCE AND SECURITY CHARGES FOR THE BUS TERMINAL AT VYTTILA MOBILITY HUB** **FROM THE USERS OF VARIOUS FACILITIES LIKE VEHICLE PARKING, BUS ENTRY AND TOILET**

**Tender number VMHS/A1/222/2014 dated 27/6/2014**

**Check list –Please verify the following before the submission of the tender.**

1. The tenderer has gone through all documents and read each page of the bid documents and various conditions therein.
2. The tenderor has visited the site and collected data before quoting rates.
3. Enclosures: Ensured that the following documents are enclosed with the tender.
4. EMD : Rs. 25000 in the form of demand draft bearing number……………………… dated ……../07/2014 drawn on …………………………………………………………. Bank, ……………………………………… Branch in favour of the Managing Director, Vyttila Mobility Hub Society payable at Ernakulam.
5. The sealed bid documents including price bid duly signed and dated in every page.
6. Original experience Certificate.
7. Copies of Balance Sheets, Profit and Loss account and Income Tax Returns for the last 3 years.
8. Copy of valid PAN and Service Tax Registration Certificate.
9. Copies of PF, ESI, and other applicable statutory registration certificates.
10. Power of Attorney in case of signature by authorized representatives.
11. Copy of partnership deed if the tenderer is a partnership firm.
12. Copy of Memorandum of Association and Article of Association if the tenderer is a Company.
13. Affidavit in non – judicial stamp paper of value Rs. 100 duly signed and dated in each page.
14. Preliminary agreement in non – judicial stamp paper of value Rs. 100 duly signed and dated in each page.
15. Ensured that the cover containing all the above documents are sealed and put into another suitable envelope to be superscribed “ Office for the collection of maintenance and security charges of bus terminal at Vyttila Mobility Hub” and addressed to Vyttila Mobility Hub Society, “SREEVALSAM” 2ND FLOOR, RSAC ROAD, VYTTILA P.O., ERNAKULAM- 682019, Phone 0484-2306511
16. Ensured that arrangements have been made to submit the tender on or before 3.00 pm on 11/07/2014 through India Government Speed Post /Registered post at above address.

Signature :

Name :

Date :